



LOS ANGELES UNIFIED SCHOOL DISTRICT

Le Conte Middle School School Site Council Meeting MINUTES

<https://lausd.zoom.us/j/88554470026>

& Parent Center *Centro de Padres*

Thursday, March 12, 2026

3:30 p.m.

Spanish Oral Translation provided by: Juan Romero

Written Translation by: Juan Romero

I. WELCOME | CALL TO ORDER

Chae Costley, President, welcomed the members and called the meeting to order at 3:34 p.m. on March 12, 2026.

II. FLAG SALUTE

Chae Costley led the flag salute.

III. PUBLIC COMMENT

Chae Costley called for public comment. Maria Isabel Gonzalez provided a public comment.

1. Maria Isabel Gonzalez expressed concern regarding a phone call from Mr. Duran about a potential incident of violence on campus. She stated that the information caused her to feel fearful about sending her son to school.

IV. ROLL CALL:

- a. Lusine Daduryan, Secretary, called roll. Member attendance is as follows:

First Name	Last Name	Title	Present	Not Present
Chae	Costley	Chairperson	Present	
Yessenia	Marroquin	Vice Chairperson	Present	
Lusine	Daduryan	Secretary	Present	
Maria Isabel	Gonzalez	Parliamentarian	Present	
Eduardo	Duran	Member (Principal)	Present	
Anna	Melkumyan	Member	Present	
Alejandra	Guzman Cartes	Member	Present	
Maria	Baltazar	Member	Present	
Vanessa	Quintero	Member	Present	
Juana Victoria	Bautista	Member	Present	

- b. Quorum was established with 10 members present.

V. APPROVAL OF MINUTES



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Juan Romero handed out the minutes from the meeting on February 19, 2026 to SSC members in attendance and shared them on the Zoom screen with members participating via Zoom. Chae Costly gave members time to read the minutes in silence. There were no corrections.

A motion to approve the minutes was made by Chae Costley and seconded by Maria Isabel Gonzalez. A roll call vote was taken. 10 in favor, 0 against, 0 abstained. The motion passed and the minutes were approved.

VI. PRESENTATION(S)

2025-2026 7S046 Budget Adjustment

- 1) Juan Romero, CPA, provided SSC members with information regarding guidance from the Federal and State Education Programs (FSEP) office related to the Problem Solving Data Coordinator position.
 - a. Mr. Romero reviewed the guidance from the February meeting requiring that the Problem Solving Data Coordinator position be funded at 100% during the first semester (July-December) and 90% from program 7S046 and 10% from program 14942 during the second semester.
 - b. Mr. Romero explained that while the budget adjustment was completed, the SSC did not determine how to allocate the remaining balance of \$8,525 left over from the change to the Problem Solving Data Coordinator position.
 - c. Mr. Duran, Principal, presented options for the use of the remaining funds, followed by a discussion. Due to the limited timeframe and allowable Title 1 expenditures, the SSC agreed to allocate the \$8,525 toward parent workshops and Teacher X-Time (non-tutor).
 - i. \$5,900 will fund a parent workshop series of 10 classes titled *Google for Academic Success Level 1*, designed to build families' capacity to support student learning in ELA and Math through foundational technology skills (ex. Google Docs, Slides, Gmail, and the Parent Portal). \$2,535 will fund Teacher X-Time for data analysis, progress monitoring, and professional development aligned to strengthening instructional strategies that improve student achievement.
 - d. A motion was made to approve the allocation of \$8,525 in 7S046 for Parent Workshops and Teacher X-Time (non-tutor). Funds will be used for parent workshops (\$5,900) and for data analysis and progress monitoring activities (\$2,535) to support student achievement aligned to the SPSA. The motion was made by Chae Costley and seconded by Lusine Daduryan. The results of the vote were 10 in favor, 0 against, 0 abstained. The motion passed.
- 2) Mr. Romero provided SSC members with an update on the School Experience Survey (SES). He shared that 84% of parents, 91% of staff, and 99% of students have completed the survey.

VII. NEW BUSINESS: ELAC RECOMMENDATION TO SSC

● Review and Response to ELAC Recommendations

SSC reviewed and discussed ELAC's recommendations provided during the ELAC meeting on February 18, 2026.

1. ELAC recommended that School Police continue monitoring the areas surrounding Le Conte Middle School to help ensure the ongoing safety of students, staff, and families.
2. ELAC recommends that the school install volleyball poles and nets on campus so students have a designated area to play volleyball.
3. ELAC recommends that Le Conte Middle School publicize school events and activities, such as LACER after-school sports, the marathon, robotics, and other programs, so families and students are aware of the opportunities available on campus.
4. ELAC recommends that the school share information about District English Learner Advisory Committee (DELAC) meetings with English Learner parents so they have the opportunity to participate.



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5. ELAC recommends that the school continue encouraging students to take the ELPAC seriously and take their time when completing the assessment.

VIII. SSC RESPONSE TO ELAC RECOMMENDATION

The SSC discussed ELAC's recommendations and provided the following responses:

1. The School Site Council (SSC) reviewed and agreed with ELAC's recommendation. The council supports the continued presence and monitoring by School Police in the areas surrounding the school to help maintain a safe environment for the school community.
2. The SSC reviewed the recommendation. Mr. Duran informed the council that district personnel have visited the school to assess and plan for the installation of volleyball poles and nets, as this has also been requested by the Physical Education (PE) department. The current plan is to install the volleyball poles and nets in the gym.
3. The SSC reviewed and agreed with the recommendation. Mr. Duran shared that the school currently publicizes events in the Le Conte website and will continue to expand communication by utilizing the school's social media platforms. He also noted that the school will collaborate with to the LACER after-school program to further promote events through their communication channels.
4. The SSC reviewed and agreed with ELAC's recommendation. Mr. Romero will coordinate with Ms. Alma Alvarado to obtain information regarding upcoming DELAC meetings and will ensure that this information is shared through the school website and social media platforms.
5. The SSC reviewed and agreed with ELAC'S recommendation. The school will continue to reinforce the importance of the ELPAC by having staff and stakeholders remind students to do their best on the assessment.

A motion to approve SSC's response to ELAC's recommendation was made by Chae Costley and seconded by Vanessa Quintero. The results were 9 in favor, 0 opposed, and 0 abstained. The motion carried.

IX. ANNOUNCEMENTS

Juan Romero made the following announcement.

- The next SSC meeting is scheduled for Thursday, April 16, 2026.
- Alejandra Guzman Cartes shared that she was concerned about the rumor that was spread regarding possible violence on campus.

X. ADJOURNMENT

A motion to adjourn the meeting was made by Chae Costley and seconded by Vanessa Quintero. The results were 10 in favor, 0 against, 0 abstained. The motion passed. The meeting was adjourned at 4:31 p.m.

✓ These minutes were respectfully submitted by Lusine Daduryan, SSC Secretary.